

## TREE SURVEY GUIDELINES AND SPECIFICATIONS

At the discretion of DERM, a tree survey may be required with submittal of tree removal permit applications for property sites with less than ten (10) trees, prior to tentative or waiver of plat approvals, prior to administrative site plan reviews (ASPR), or prior to scheduling of public hearings (included but not limited to: ZAB, BCC, DIC, DRI) on zoning matters. Tree surveys are mandatory when applying to remove more than ten (10) trees. As a rule, tree surveys must include all non-exempt trees with a diameter at breast height greater than three (3") inches or an overall height greater than twelve (12') feet located on any given site; All palm trees shall be included on the tree survey. In the case of undeveloped sites, without exception, all non-exempt trees must be depicted. The following exempt trees (ie. trees for which a tree removal permit is not required) may be omitted from tree surveys:

- Acacia auriculiformis (earleaf acacia)
- Adenanthera pavonina (red sandalwood)
- Albizia lebbek (woman's tongue)
- Ardisia elliptica (=A. humilis) (shoebutton ardisia)
- Bischofia javanica (bishopwood)
- Casuarina spp. (Australian pine)
- Cestrum diurnum (Day blooming jasmine)
- Colubrina asiatica (lather leaf)
- Cupaniopsis anacardiopsis (carrotwood)
- Dalbergia sissoo (Indian dalbergia, sissoo)
- Ficus altissima (banyan tree) → (lofty fig)
- Ficus benghalensis (banyan tree)
- Ficus microcarpa (=R. nitida; =F. retusa var. nitida) (laurel fig)
- Flacoutia indica (governor's plum)
- Hibiscus tiliaceus (mahoe)
- Jasminum fluminense (jasmine)
- Jasminum dichotomum (gold cost jasmine)
- Leucaena leucocephala (lead tree)
- Melaleuca quinquenervia (melaleuca)
- Merremia tuberosa (woodrose)
- Mimosa pigra (catclaw mimosa)
- Ricinus communis (Castor bean)
- Schefflera actinophylla (Queensland Umbrella Tree)
- Schinus terebinthifolius (Brazilian pepper)
- Solanum viarum (tropical soda apple)
- Thespesia populnea (seaside mahoe)

All tree surveys required by DERM must contain the following information:

1. location and identification number of all non-exempt trees on sketch of survey sealed by a registered landscape architect or it may be submitted by a certified arborist. Tree surveys must be superimposed on a site plan or provided at the same scale as the site plan to allow for overlaying. If tree survey is to include ten (10) trees or less, it does not need to be prepared by a registered landscape architect or certified arborist, but must be accompanied by a notarized affidavit from the property owner stating that the survey information is true and accurate.
2. a separate key in table format that provides:
  - (a) the identification number of each tree
  - (b) scientific and/or common name of each tree
  - (c) diameter at breast height of each tree
  - (d) each tree's canopy diameter or square footage
  - (e) each tree must be labeled as to remain, to be relocated, or to be removed.